

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Resources and Leisure – Councillor Barnes-Andrews
- Cabinet Member for Education and Change – Councillor Jeffery
- Cabinet Member for Children's Safeguarding – Councillor Chaloner
- Cabinet Member for Communities – Councillor Kaur
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Health and Adult Social Care – Councillor Shields
- Cabinet Member for Housing and Sustainability – Councillor Payne
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

<b>CATEGORY</b>		<b>CONDITION</b>
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Ethelburt Avenue Conservation Area Appraisal and Management Plan	20 October 2015	Leader's Portfolio
*Sale of Portsmouth Road Car Park and Local Housing Office	15 September 2015	Leader's Portfolio
Expansion of Springwell Special School	15 September 2015	Education and Children's Social Care Portfolio
Education & Children's Social Care Capital Programme 2015/16 & 2016/17	15 September 2015	Education and Children's Social Care Portfolio
Highways Assets Management Plan	20 October 2015	Environment and Transport Portfolio
Update on the Closure of Woodside Lodge and the Restructure of Day and Respite Services	15 September 2015	Health and Adult Social Care Portfolio
Changes to existing Revenue and Capital Budgets	20 October 2015	Finance Portfolio
Approval to spend £1.2 million on Disabled Facilities Grants in 2015/16 - POSTPONED - Awaiting new date	15 June 2015	People Directorate

# **LEADER OF THE COUNCIL**

Title Ethelburt Avenue Conservation Area Appraisal and Management Plan

Details To consider the report of the Leader of the Council, in consultation with the Cabinet Member for Environment and Transport seeking approval of the revised Conservation Area Appraisal and Management Plan.

Decision Maker Cabinet

Decision Expected 20 October 2015

Date Added to the Plan 8 July 2015

Main Consultees Ethelburt Avenue Residents Association, other local residents (not in the RA), Legal Services, Development Management.

Consultation Method Public meetings, e-mail, face-to-face.

Head of Service Director, Place

Author Kevin White  
Historic Buildings Team Leader  
kevin.white@southampton.gov.uk  
Tel: 023 8083 3192

Background Material Available Ethelburt Avenue Conservation Area Appraisal and Management Plan  
Ethelburt Avenue Conservation Area Appraisal and Management Plan

Public Comments may be sent to Kevin White  
kevin.white@southampton.gov.uk  
Tel. 023 8083 3192

Slippage/Variations/Reason for Withdrawal The item has been deferred to the 20 October Cabinet meeting in order for officers to review the responses to the consultation.

Updates

Title	*Sale of Portsmouth Road Car Park and Local Housing Office
Details	To consider the report of the Leader of the Council seeking approval for the sale of Portsmouth Road car park and Peartree and Sholing local housing office.
Decision Maker	Cabinet
Decision Expected	15 September 2015
Date Added to the Plan	4 August 2015
Main Consultees	Key Members and officers
Consultation Method	Report circulated to key Members and officers
Head of Service	Director, Place
Author	Roger Hawkyard  rodger.hawkyard@southampton.gov.uk Tel: 023 8083 2282
Background Material Available	*Sale of Portsmouth Road Car Park and Local Housing Office
Public Comments may be sent to	Neville Payne Capita, One Guildhall Square, Above Bar Street, Southampton S014 7FP Tel: 023 8083 2594 E: neville.payne@capita.co.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# **EDUCATION AND CHILDREN'S SOCIAL CARE PORTFOLIO**

Title	Expansion of Springwell Special School
Details	To consider the report of the Cabinet Member for Education and Children's Social Care detailing proposals and costs for a multi-phase expansion of Springwell Special School to meet current and forecast demand
Decision Maker	Cabinet
Decision Expected	15 September 2015
Date Added to the Plan	4 August 2015
Main Consultees	Cabinet Member for Education and Children's Social Care, Legal Services and Finance.
Consultation Method	Circulation of draft report.
Head of Service	Head of Education
Author	Robert Hardy  robert.hardy@southampton.gov.uk
Background Material Available	Expansion of Springwell Special School
Public Comments may be sent to	Robert Hardy Interim Principal Officer Education and Early Years Civic Centre Southampton robert.hardy@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None
Updates	

Title	Education & Children's Social Care Capital Programme 2015/16 & 2016/17
Details	To consider the report of the Cabinet Member for Education and Children's Social Care summarising the key programmes and projects relating to school expansion, repair and maintenance and seeks approval to additions to the overall programme and approval to spend on key projects.
Decision Maker	Cabinet
Decision Expected	15 September 2015
Date Added to the Plan	4 August 2015
Main Consultees	Those schools affected, Cabinet Member for Education and Social Care, Legal Services and Finance.
Consultation Method	Circulation of draft report.
Head of Service	Head of Education
Author	Robert Hardy  robert.hardy@southampton.gov.uk
Background Material Available	Education & children's Social Care capital programme 2015/16 & 2016/17
Public Comments may be sent to	Robert Hardy Interim Principal Officer for Education and Early Years Civic Centre Southampton robert.hardy@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None
Updates	

# **TRANSFORMATION PORTFOLIO**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **COMMUNITIES, CULTURE AND LEISURE PORTFOLIO**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **ENVIRONMENT AND TRANSPORT PORTFOLIO**

Title	Highways Assets Management Plan
Details	To consider the report of the Cabinet Member for Environment and Transport seeking approval for a revised Policy and Strategy for the management of Highways Assets.
Decision Maker	Cabinet
Decision Expected	20 October 2015
Date Added to the Plan	9 <sup>th</sup> September 2015
Main Consultees	Cabinet Member for Environment and Transport; relevant officers in Democratic, Legal, Finance and Property Services
Consultation Method	Circulation of draft report, emails and meetings
Head of Service	Director, Place
Author	John Harvey  john.harvey@southampton.gov.uk Tel: 023 8083 3927
Background Material Available	Highways Asset Management Plan
Public Comments may be sent to	John Harvey Highways Manager Municipal, Flr 1 Civic Centre
Slippage/Variations/Reason for Withdrawal	
Updates	

**HEALTH AND ADULT SOCIAL CARE  
PORTFOLIO**

Title	Update on the Closure of Woodside Lodge and the Restructure of Day and Respite Services
Details	To consider the report of the Cabinet Member for Health and Adult Social Care detailing progress since the Cabinet decisions to close Woodside Lodge Residential Care Home and to restructure Day and Respite Services. The report will also seek approval for the next steps.
Decision Maker	Cabinet
Decision Expected	15 September 2015
Date Added to the Plan	4 August 2015
Main Consultees	Southampton and Fareham Legal Partnership; Southampton City Council - Chief Financial Officer, Deputy Chief Executive, Acting Director of Adult Services, Director of Quality and Integration (joint appointment with the NHS Southampton Clinical Commissioning Group)
Consultation Method	Meetings and e-mails
Head of Service	Head of Safeguarding Adults
Author	Paul Juan  paul.juan@southampton.gov.uk Tel: 02380832530
Background Material Available	Update on the closure of Woodside Lodge and the restructure of day and respite services
Public Comments may be sent to	Paul Juan Adult Social Care Southampton City Council Herbert Collins House 5 Northleigh Corner Wide Lane Southampton SO18 2HR
Slippage/Variations/Reason for Withdrawal	

Updates

# **HOUSING AND SUSTAINABILITY PORTFOLIO**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **FINANCE PORTFOLIO**

Title	Changes to existing Revenue and Capital Budgets
Details	To consider the report of the Chief Financial Officer and Cabinet Member for Finance (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.  This item is a standard item and will remain on the Forward Plan until required.
Decision Maker	Cabinet
Decision Expected	20 October 2015
Date Added to the Plan	5 December 2014
Main Consultees	Relevant Cabinet Members and Officers
Consultation Method	Briefings and meetings.
Head of Service	Chief Financial Officer
Author	Mel Creighton, Andy Lowe Deputy Chief Financial Officer, Chief Financial Officer Mel.creighton@southampton.gov.uk, andrew.lowe@southampton.gov.uk Tel: 023 8083 2049
Background Material Available	
Public Comments may be sent to	Mr Andrew Lowe - Chief Financial Officer
Slippage/Variations/Reason for Withdrawal	
Updates	

**CHIEF EXECUTIVE'S DIRECTORATE**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **PEOPLE DIRECTORATE**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **PLACE DIRECTORATE**

Title Approval to spend £1.2 million on Disabled Facilities Grants in 2015/16 - POSTPONED - Awaiting new date

Details Approval to spend £1.2 million on mandatory Disabled Facilities Grants approved in 2015/16 financial year is sought. The grants will be paid in 2015/16 and 2016/17. Each grant is means tested and awarded in accordance with the Housing Grants, Construction and Regeneration Act 1996. The purpose of the grants are to enable independent living by adapting homes that are owner occupied, rented privately or from a registered provider (Housing Association to meet the long term needs of disabled occupiers). Around one hundred and fifty homes would be adapted at an average cost of £8,000.

Decision Maker Officer Decision Making

Decision Expected 15 June 2015

Date Added to the Plan 5 May 2015

Main Consultees

Consultation Method Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director

Head of Service Director, Place

Author Mitch Sanders

mitch.sanders@southampton.gov.uk  
Tel: 023 8083 3613

Background Material Available Approval to spend £1.2 million on Disabled Facilities Grants in 2015/16

Public Comments may be sent to

Slippage/Variations/Reason  
for Withdrawal

Report delayed due to investigation of alternative  
approval mechanism as a result of changes in the  
funding stream. New date to be advised.

Updates